Happy Feet Academy

Grace Episcopal Location

School Year Calendar

Operation and Billing Policies

Operating Days & Closures

* Our facility will abide by this calendar for hours of operation and closures.
* In the event the school district deviates from their published calendar, the Happy Feet administration will examine the changes and publish any variations to our schedule as soon as possible.
* In the event the Ellensburg School District cancels school due to weather, little learners will also be canceled and we will operate a snow day camp for the school age children – providing we can safely and adequately staff the program that day.
* The Ellensburg School District has not published the release times for early release days, if early release time conflicts with early learners, schedules may be adjusted by 15-20 minutes so we can safely meet the bus for the school age children.

Billing

* School-age children will be billed $19/day for regularly scheduled school days (including Wednesdays 1-hour early release). Any camp days (operating hours exceeding four hours) will be billed at $39/day. Tuition will be calculated the month prior and be due no later than the 1st of the month the child is attending.
* Little learners will be billed $425 per month, due on the 1st of the month the child is attending. In the event little learners is canceled for more than 2 days (exp. Christmas Break), tuition will be prorated based on the number of days we are operating.
* Drop-in care tuition is due at the time of service. Care must not exceed four hours per day for any child. Tuition is $13/hour for the first child and $11/hour for each sibling after that. Discounted rates can be obtained by purchasing a punch card. We accept credit/debit via Square, Brightwheel, or Venmo and cash.

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| --- | --- | --- |
| Punch Package 1 | Punch Package 2 | Punch Package 2 (best value) |
| 10 hours | 50 hours | 100 hours |
| $110 | $550 | $1000 |

Late Fees:

* The fee for the first time late is $1 per minute – due at the time of pick-up.
* Any additional times late increase to $3 per minute – due at the time of pick-up.
* If the child is picked up on time for 60 calendar days the late fees revert back to $1 per minute
* If late five times in a one-month period the family faces the possibility of discontinuation of services.
* After thirty minutes if we have not been able to reach a parent or emergency contact, we are required to contact the local authorities.

Meals:

We ask that parents provide their child with an adequate lunch while attending Camp or Drop-In Programs. Happy Feet provided lunches will be given to children if they are in attendance during lunch (12:00-12:30) and without a meal. These meals cost $5 and will be charged at the time of service. Snacks will be provided for all programs at 9:30am and 4pm, free of charge.

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